



CAREER & TECHNICAL  
EDUCATION AREA



# VINCENNES UNIVERSITY

## BUSINESS MANAGEMENT / ADMINISTRATION

### PROGRAM DESCRIPTION

As a graduate of Vincennes University's Business Administration program, you will build valuable skills in topics that include, but are not limited to: accounting, analytical forecasting and data informed decision-making, and personal branding. You will also learn how the four functions of business are interdependent. While preparing for a certification in Microsoft Excel, you will learn how to use this tool to perform many of the functions needed in the rapidly-paced business environment. Once you have earned an associate degree in Business Administration, you will be well positioned to transfer into a traditional bachelor degree program with concentrations in Accounting, Marketing, Management, Finance, and many other areas.

### COURSE INFO



#### FALL SEMESTER COURSES:

**MGMT100 - Intro to Business**

(3 Cr Hrs) T/TH 2:00pm-3:15pm

**ACCT100 - Basic College Accounting**

(3 Cr Hrs) T/TH 2:00pm-3:15pm

**MGMT265 - Business Statistics**

(3 Cr Hrs) M/W 12:30pm-1:45pm



#### SPRING SEMESTER COURSES:

**COMP201 - The Computer in Business**

(3 Cr Hrs) T/TH 2:00-3:15

**COMP218 - Microsoft Excel Certification**

(1 Cr Hr) M/W 2:00pm-3:15pm

**ACCT201 - Financial Accounting**

(3 Cr Hrs) T/TH 12:30pm - 1:45pm

### ADDITIONAL INFO

**GRADE LEVEL:** 11TH OR 12TH

**LENGTH OF PROGRAM:** 1 OR 2 YEARS - 1/2 DAY

**HS CREDITS PER SEMESTER:** 3

**HS CREDITS PER YEAR:** 6

**VU BUSINESS MANAGEMENT & ADMINISTRATION WEBSITE**



### DOE CODE:

4562 - Principles of Business Management  
7143 - Management Fundamentals  
4524 - Accounting Fundamentals



### FEES:

**Course Fees:**

Fall Semester - \$285

Spring Semester - \$660

**Tuition:** Twin Rivers pays ALL CTE course tuition. Student pays for fees and books.

**VU ADVISOR: JENNIFER PACHECO**

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