

Assignment Workplace Ethical Behavior

Watch video at link below and take quiz “Ethics in the Workplace” on Quizstar.

<http://cdn.commlabindia.com/origin/presentations/ethics-in-the-workplace/ethics-in-the-workplace-commlab.mp4>

*Remember to complete your Weekly Work Time Sheet for the week. All boxes must be filled out to receive full credit. Once completed scan and email to me or take a picture of it with your cell phone and text it to me.

Helpful Terms:

Integrity- The quality of being honest and having strong moral uprightness.

Code of Conduct- A set of rules outlining the social norms and rules and responsibilities of, or proper practices for and individual or group.

Professionalism- The ability to handle problems, criticism, and pressure gracefully and maturely.

Loyalty- A strong feeling of support or allegiance.

Punctuality- The state of being prompt or on time.

Respect- A feeling of deep admiration for someone or something.

Trustworthiness- Deserving of trust; able to be relied on as honest or truthful.

Ethics- The Principles of conduct that govern a group or society.

Team work-The combined action of a group of people with a common cause.

Responsibility-The wiliness to accept an obligation and to be accountable for an action or situation.

Positive attitude- Maintaining a positive approach to life.